



City of Rochester, New Hampshire  
Office of Economic & Community Development  
33 Wakefield Street, Rochester, NH 03867  
(603) 335-7522, [www.rochesterredc.com](http://www.rochesterredc.com)

Rochester Economic Development Commission  
Minutes – October 31, 2023  
Rochester City Hall  
33 Wakefield Street, Rochester, NH

**Members Present:** Kris Ebbeson, Jonathan Shapleigh, Marsha Miller, Kristen Bournival, Tanya Hervey, Chris Harrelson

**Members Absent:** Tim Jones, Janet Davis, Ron Poulin

**Others Present:** Mike Scala, Barbara Holstein

- A. B and C: Chairperson Shapleigh called the meeting to order at 4:05pm.

**Meeting Minutes**

- A. Called the meeting to order and noted absent members.
- B. Update Chris' last name to be correct for the minutes from last meeting. Marsha approved the minutes and Kris seconded.
- C. Public Input  
None at this time.
- D. REDC Website Update  
All email addresses and websites are being updated on business cards, etc. The website domain will remain the same and it will link to "Choose Rochester". Jon asked if there were any additional domains that we should look into – not at this time per Jen. New website is: [Rochester Economic Development \(chooserochester.com\)](http://Rochester Economic Development (chooserochester.com))
- E. Project Updates  
St. Elizabeth is still in limbo and still available. HCA building is still available. There are additional properties still available.  
Parking review group to happen next month on the 17<sup>th</sup> – involve the management of the downtown parking. Looking to include a permit parking (graduated scale with monthly ACH withdrawal) – some will be monetized. There are about 150 spaces that we can use with different sections. Have multiple ways to access the monetized via through the phone or a kiosk, etc. There will be enforcement on Sundays. Removing the winter parking permits and will have assigned lots for that.  
Justin and Norm are continuing to work - the commercial leases are open to get the proper businesses in there (residential is moving forward).  
Had the public input meeting for the Water Street Project – redevelopment of the pedestrian way/green space (include more bike racks) and add in a few commercial places.  
Jon asked if there was anything prioritized for us to use our available funds. Mike said there were a couple things that once we can, will be presented to us.
- F. Strategic Plan Updates/Ordinance Updates  
Next meeting TBD – thinking it will be further out than December.  
Looking to do interviews with real estate brokers, etc.



City of Rochester, New Hampshire  
Office of Economic & Community Development  
33 Wakefield Street, Rochester, NH 03867  
(603) 335-7522, [www.rochesterredc.com](http://www.rochesterredc.com)

Final report goal is March 2024.

Putting an RFP together in November to set up a city wide plan.

Ordinances – going next Wednesday for the change in our ordinance for residential (adjusted it to include commercial) for voting for final approval.

G. Other

Potentially changing to morning meetings – Mike WILL be providing treats.

Kristen made a motion to adjourn at 5:05pm, Chris seconded. All in favor.

The next meeting will be determined (combined November and December meeting will be in December at a determined date and time).

Respectfully Submitted,

Kristen Bournival