



City of Rochester, New Hampshire
Office of Economic & Community Development
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Rochester Economic Development Commission
Draft Minutes – April 25, 2024
City Hall Annex
33 Wakefield Street, Rochester, NH 03867

Members Present: Jonathan Shapleigh, Chris Harrelson, Marsha Miller, Ron Poulin, George Bald,

Members Absent: Janet Davis, Kristen Bournival, Tanya Hervey, Kris Ebbeson

Others Present: Mayor Callaghan, Mike Scala, Jenn Marsh

- A. Chairperson Shapleigh called the meeting to order at 4:02 pm.
- B. Marsha made a motion to approve the March 2024 minutes as written. Ron seconded the motion, all in favor.
- C. There was no public input.
- D. Katie from LDI Solutions gave the Commission a tour.
- E. Jenn reviewed the final draft of the survey. She noted that she will give a training at the May meeting on how to conduct the survey's and provide information and resources. Jenn will pair people up and give them their business list at the meeting. The Commission and a few Chamber people will conduct the surveys over the summer and have them turned into Jenn by September. She and Carole will review the survey's, report the findings and personally follow up with any business that had questions or concerns.
- F. Mike gave an update on projects. He noted the closing for the Elizabeth Seton School will be in approximately two weeks. Public Works is working on getting bids for paving and lighting for the Ben Franklin parking lot. The project will be phased out with phase 1 being the parking lot and phase 2 the building renovation. The City Manager is putting together a parking committee.
- G. Jon will be attending the Planning Board meeting on May 20th in support of the RKG Strategic Plan update presentation.
- H. Jenn mentioned she received a call from the owners of 35 Industrial Way asking about additional signage on Ten Rod Road. The Committee agreed to let Jenn research some designs and cost to present at the next meeting.
- I. Chris made a motion to adjourn the meeting at 4:52, Marsha seconded the motion. All in favor.

Respectfully Submitted: Jenn Marsh