

**Rochester School Board / Rochester City Council**  
**Joint Building Committee**  
School Department Boardroom  
January 10, 2024  
6:00 p.m.

**Agenda**

1. Pledge of Allegiance
2. Approval of the November 13, 2023 Minutes
3. Architect Update
4. Civil Update
5. Harvey Budget Review
6. Owner's Representative Report
7. Other
8. Public Comment
9. Adjournment

Members:

School Board Members:  
Sarah Harrington, Chair  
Matthew Beaulieu  
Matthew Pappas

City Council Members:  
Donald Hamann, Vice Chair  
Timothy Fontneau  
Paul Callaghan  
Alexander de Geofroy  
Kevin Sullivan

**City of Rochester**  
**Joint School Board – City Council Meeting**  
**School Department Board Room**  
**November 13, 2023**  
**6:00 p.m.**

**DRAFT**

**School Board Present:**

Mrs. Sarah Harrington, Chair  
Mr. Matthew Beaulieu  
Mr. Paul Lynch  
Mr. Matthew Pappas  
Mrs. Anne Grassie

**City Council Present:**

Mr. Donald Hamann  
Mr. Alexander de Geofroy

**Others Present:**

Mr. Kyle Repucci  
Mr. Dave Totty  
Ms. Sandy Keans  
Ms. Cherie Plummer  
Guests and Public

Mrs. Harrington called the meeting to order at 6:00 p.m. Members and guests participated in the Pledge of Allegiance.

***Approval of Minutes***

Mr. Beaulieu moved, seconded by Mr. Hamann, to approve the October 11, 2023 minutes. The motion carried unanimously.

***Architect Update***

Ms. Ingrid Nichols, Banwell Architects, presented the Architect Update. She reviewed and explained the architectural plan; first and second floor. Next steps: Harvey Construction to estimate the Design Development set.

***Civil Update***

Mr. Alexander Sellar, Tighe & Bond, presented the Civil Update. He reviewed the site layout, grading and drainage. He stated the traffic study is complete and has been submitted to the SAU; the recommendation is for additional turning lanes. Next steps for site design: submit sewer connection permit; coordinate utility connections with MEP design; coordinate with local departments. Discussion ensued and committee members asked clarifying questions.

***M.E.P. Review***

Mr. Anthony Davis and Mr. Patrick Cotter, Allied Engineering, presented the M.E.P. Review including fire protection (water based fire suppression system), plumbing, and mechanical (duct work), as well as a review of the heating/cooling system and electrical system. Discussion ensued and committee members asked clarifying questions. Mr. Totty, Facilities Director, shared that he looked into the possibility of using methane gas, as requested at last month's meeting. He explained the very involved process and the committee agreed that it would not be cost effective.

***Owner's Representative Report***

Mr. Gordon Bristol presented his report; he met with the fire chief, police chief and public works director. Next month he will be meeting with the State of NH Homeland Security Specialist. Next steps: he will continue to work with Harvey Construction on the process for coming up with a guaranteed maximum price/budget, which will be presented at the December JBC meeting. Discussion ensued and committee members asked clarifying questions.

***Other*** – Mrs. Harrington asked the Committee if they would like to move the December meeting to the 20<sup>th</sup> to allow Harvey Construction more time before presenting the Committee with their best price. The Committee agreed to that date for the next JBC meeting.

Mrs. Harrington asked the Committee if they would like to work on the FAQ's to be posted on the website. Discussion ensued regarding whether or not it is too early, whether or not they are still fielding questions and the need to be transparent. This will continue to be worked on and discussed at the next JBC meeting.

Mrs. Harrington asked the Committee if there is anything from this meeting they would like put into a press release. The Committee agreed that there were no action items.

***Public Comment*** – None.

***Adjournment***

Mr. Beaulieu moved, second by Mr. Hamann to adjourn the meeting at 6:53 p.m. The motion carried unanimously.

Respectfully Submitted,

Kyle M. Repucci  
Board Secretary