**Rochester Trustees of the Trust Funds**

**Meeting Minutes**

**Thursday, April 18, 2024**

**4:30-5:30 pm Isinglass room, City Hall annex**

**Members Present in Person:**

Rob Pallas

Ray Varney

Brett Johnson

Jerry Rainville

**Members Absent:**

Matthew Winders

**Minutes**

**I. Call to Order:**

Trustee Pallas called the meeting to order.

**II. Roll Call and public input:**

No one from the public was present.

**III. Approval of minutes from last meeting:** Trustee Pallas made a motion to approve the Minutes from February 2024. Trustee Johnson seconded the motion. The motion passed unanimously.

**IV. Open issues & New Business:**

1. **Full recap of findings and observations from Jerry Rainville on his experience of being a member of the scholarship committee.** Trustee Rainville enjoyed his experience serving on the Scholarship Committee. Many individuals put in a lot of time in order to award all of the scholarships given out annually. One action item is that Trustee Pallas will reach out to Troy Dillow from Bernier Insurance to see about amending their selection criteria for future years.
2. **Discuss scholarships that may need a language change to keep up with current times. Speak with Attorney O’Rourke to get advice on the process of updating Trust funds.** Trustee Rainville discussed a couple scholarships that are not gender neutral and the need to revise the language on these going forward. Trustee Rainville will compile the list of scholarships that need to have their language reviewed and we will present changes to Attorney O’Rourke for guidance.
3. **Plan a cemetery tour to visit all plots that we have money to care for. Possibly invite Katie Ambrose, current cemetery trustee.** Trustee Pallas will reach out to City Manager Ambrose to schedule a time in late June to tour some of the cemeteries.
4. **Review Dominicus Hanson Park trust to see if we want some funds to go to park improvements.** There is currently over $31,000 of income in the Dominicus Hanson Pines Trust Fund. Trustee Pallas will reach out to Recreation Director Krans to see about the Trustees attending a future meeting to discuss maintenance items that need to occur in Hanson Pines Park.

**V. Other**

1. **Trustee Johnson will follow up with the gentleman who wants to create a new scholarship to honor his friend.**
2. **Trustee Pallas will make sure flowers are delivered to the Robert Reid Cemetery Plot as outlined in the Trust.**
3. **Trustee Johnson will review the tickler file and bring up items that need to be done at the next Trustee meeting.**
4. **Trustee Johnson brought up the possibility of providing monies from the William Evans Trust to the Scholarship Fund managed by the Roger Allen Park Association. The scholarship fund provides free registration for youth to participate in the sports that play in Roger Allen. Trustee Johnson will request additional information about the trust and bring it forward at the next Trustee meeting.**

**VI. Adjournment and public input:**

No one from the public was present.

The Trustees will meet next on June 11, 2024 from 5:00-5:30 PM. The Trustees will then plan to tour local cemeteries with City Manager Ambrose from 5:30-7:30 PM. Trustee Pallas made a motion to adjourn the meeting. Trustee Johnson seconded the motion. The motion passed unanimously.

Minutes respectfully submitted by Brett Johnson.